

# Privacy Policy

This privacy policy sets out how OPIS S.r.l. uses and protects any personal information that you give to us when you use this website and/or collected by OPIS S.r.l. within its relationship with consultants, sponsors, Clinical Research Organizations ("CROs"), including their representatives and employees, commercial partners and/or any other third parties

OPIS S.r.l. is committed to ensuring that your privacy is protected and to processing your personal data in fully compliance with Regulation UE 679/2016 and any other national implementing laws ("GDPR"). Should we ask you to provide certain information by which you can be identified when using this website or in connection with any contact with OPIS S.r.l., then you can be assured that it will only be used in accordance with this privacy policy.

OPIS S.r.l. may change this policy from time to time by updating this page. You should check this page from time to time to ensure that you are happy with any changes. In case of amendments which might significantly affect your privacy rights, we will provide you with prior notice.

OPIS S.r.l., with its registered office in Via Matteotti 10, 20832 Desio (MB), is the data controller for the processing of personal data for the purposes described in this privacy policy. You may contact OPIS S.r.l. at [privacy@opis.it](mailto:privacy@opis.it)

OPIS S.r.l. has appointed a DPO who can be contacted at the address [dpo@opis.it](mailto:dpo@opis.it)

## **We may collect the following information:**

- Name, information concerning your organisation and job title
- Contact information including email address, telephone and business address;
- Information concerning your use of our website
- Demographic information such as postcode, preferences and interests
- Other information relevant to customer surveys and/or offers

## **Purposes of the data processing**

1. We mainly use your personal data in order to reply to any request you sent us and/or to provide you with the requested services and queries.
2. Based on our legitimate interest we use your data to:
  - Develop and improve our services;
  - Internal record keeping;
  - periodically sending promotional emails about new products, special offers or other information which we think you may find interesting using the email address which you have provided;
  - sending newsletters and other information concerning OPIS S.r.l. activities including clinical studies and business initiatives;
  - contacting you by email, phone, or mail to propose projects and collaborations you may be interested in;
  - customise the website according to your interests
  - using the information to improve our products and services.

## **Categories of recipients of data and Transfer in countries other than in the EU**

For the purposes listed above we may communicate personal data to third parties such as other companies of the OPIS Group or third parties service providers acting as data processors on behalf of OPIS S.r.l. and on the basis of written agreements.

Your personal data might be transferred to third parties located outside the European Union where data protection and legal requirements may not be equivalent to those in your jurisdiction. In this respect when your Personal Data are transferred in countries which are not part of the EU, OPIS S.r.l. will adopt necessary safeguards which include contractual agreements as Standard Contractual Clauses set forth by the EU

Commission. You might request information concerning safeguards adopted for transfer to non EU Countries, including contractual agreements put in place, by contacting the DPO at the address specified above.

### **Data Retention**

Your personal data will not be retained for a period of time exceeding what necessary for the purposes for which they have been collected and processed, in accordance with applicable law. Particularly, your personal data will be retained for 5 years after the last contact, unless otherwise requested pursuant to the GDPR.

The logs of proxy are retained for 1 year before being automatically deleted by the system.

### **Exercise of data subject rights:**

Pursuant to the GDPR, you have the right to:

- request access to your personal data and obtain information concerning processing operations;
- rectify your personal data, or to have incomplete personal data completed, including by means of providing a supplementary statement;
- request the erasure of your personal data, as well as the restriction of the processing, in the cases specified under applicable law;
- object to direct marketing activities, at any time, and to processing of personal data based on legitimate interest, on grounds relating to his or her particular situation.

You might exercise your rights by sending an email to [privacy@opis.it](mailto:privacy@opis.it)

In addition, in case you believe that your personal data have been processed unlawfully, you have the right to lodge a complaint to the competent data protection authority.

### **How we use cookies**

When you visit our website, a web server sends a cookie or other similar technology to your device. Cookies are small pieces of information which are stored on your device when you visit a website or access or use a mobile application, and they store and sometimes track information. We may, by means of cookies and/or other similar technologies, automatically collect additional information about you – such as the type of internet browser or mobile device you use, any website from which you have come to the Site, your IP address (the unique address which identifies your computer or mobile device on the internet) and/or the operating system of your computer or mobile device. This information can amount to, or include, personal data. In such cases, this Privacy and Cookies Policy will apply to said information

### **Cookies used on our websites**

We only use technical cookies which are those that allow the user browse through a website, platform or application and use the different options or services provided herein, such as, web traffic management, information or session identification, access restricted content or sections, submit an application for registration or participation in an event, use security features while browsing, store content, etc.

In particular, we use the following technical session cookies:

- wordfence\_verifiedHuman 24 hours cookie and
- wfvf\_30 minuts cookies

both aimed at preserving the website from attacks

We also use Google Analytics to monitor traffic levels, search queries and visits to this website. These cookies enable Google to determine whether you are a return visitor to the site, and to track the pages that you visit during your session. However, OPIS is not

able to identify users from their IP addresses since it receives from Google aggregated data.

At the moment of your first access to the Site and, in any case, until you made a choice, you will be asked to consent to the use of cookies, also through the scroll down of the webpage and the use of the website.

However, you may decide to block, erase, deactivate cookies or other similar technology using settings of your browser or device. Each browser (and in some circumstances, each version of the same browser) and each device has a specific procedure to erase or deactivate cookies. Your preferences concerning cookies shall be set separately for each browser or device used, as the functionalities and options offered may vary. We recommend consulting the support pages of your browser or device to obtain more information.